

SUPERINTENDENT SEARCH COMMITTEE

MEETING MINUTES

Wilbur McMahon School Library

May 24, 2010

Chairperson Suzanne Madden called the meeting to order at 4:34 p.m. Also attending were Jean Dunn, Phyllis Field, Heather Fitzgerald, Jodi Ibbotson, Debra Lambert, and Scott Morrison

The meeting minutes from May 14, 2010 were reviewed and approved.

Superintendent Search Update

- Jean Dunn handed out the superintendent search informational packets along with copies of all the candidates' resumes.**
- To date, 12 candidates have applied for the superintendent position.**

Interview Questions

Committee members reviewed the list of 10 questions it had compiled at the May 14 meeting. The group edited the list down to eight questions as well as determined who would ask each of the following questions during the interview process:

- 1. As you read the posting for the Little Compton Superintendent job posting, what led you to apply for this position? What are your perceptions of the Wilbur McMahon School and this community?
(Debra Lambert)**

2. Little Compton is a one-school, one principal, one-half superintendent school system. Your office is located in close proximity to the main office and people have total access to you. How will you manage this and what might be your priorities should you get this position? (Jean Dunn)

3. What would you do as superintendent of Little Compton to deal with today's budget constraints? What is your fiscal/budget management experience? (Scott Morrison)

4. Please describe your experience in strategic planning, as well as program, policy and faculty development. (Suzanne Madden)

5. What experience have you had in the construction/renovation of school building projects as well as the process of accessing and obtaining state and foundation funding? (Heather Fitzgerald)

6. The current contract we have with Portsmouth High School for educating our high-school age students expires in 2013. With that date just two years away, what steps will you take now to ensure that our future high-school students continue to receive a top-notch education and that the town negotiates a financially-sound contract with one of the nearby public school districts? (Phyllis Field)

7. The new Education Commissioner in Rhode Island is shaking up the way public schools educate our children. How will you ensure that Little Compton's needs are met and addressed on a state level as Rhode Island gets closer to creating a funding formula and pushes school districts to regionalize? (Jodi Ibbotson)

8. Do you have any additional questions for us or is there anything else you'd like to add? (Suzanne Madden)

Candidate Review

Committee members reviewed the candidates' qualifications and determined who would and would not be invited to interview for the superintendent position.

Interview

- Candidate #1.**
- Candidate #3**
- Candidate #5**
- Candidate # 6**
- Candidate #7**
- Candidate #10**
- Candidate #11**

No Interview

- Candidate #2**
- Candidate #4**

- **Candidate #8**
- **Candidate #9**
- **Candidate #12**

Suzanne Madden stated that if by Friday, May 28 candidates have not fulfilled the application requirements, such as providing proof of certification, they will not be interviewed.

Jean Dunn will inquire about which room (school library/teachers' lounge) can be used for interviews.

Upcoming Meeting Dates

Due to schedule conflicts, the meeting dates were changed to those listed below:

- **Thursday, June 3 from 4 to 7 p.m. – Begin interview process.**
- **Thursday, June 10 at 3:15 p.m. – Continue interviewing superintendent candidates.**
- **Thursday, June 17 at 4 p.m. (if needed) -- Continue interviewing superintendent candidates.**

The meeting adjourned at 5:54 p.m.